



CALL FOR APPLICATIONS

Safety in the field: Workshop for Japanese NGOs



**Tokyo, Japan
12-14 December 2017**

The UNHCR Regional Centre for Emergency Preparedness | eCentre is pleased to call for applications to the *Safety in the field: workshop for Japanese NGOs*, workshop organized from 12 to 14 December 2017, Tokyo, Japan. This workshop complements ongoing humanitarian initiatives and efforts of Japanese aid workers to have a better understanding and awareness on personal security in the field, and for NGOs to strengthen their internal security systems which would allow for a robust response and operation continuity in a complex security environment. The workshop is co-organized with JaNISS.

What is this workshop about?

Humanitarian and development workers are increasingly called upon to work in complex security environments. Awareness of the threats — and how to respond appropriately to security incidents — can be a matter of life or death. This workshop addresses basic elements of personal security for staff in the field, but it also highlights security risk management tools and strategies for maintaining operations in complex security environments as well as interlinkages between security and protection.

The event will achieve these objectives through participatory classroom sessions, exercises designed to enhance, build and practice skills, and the use of case studies from participant operations.

Who is this workshop for?

This initiative is designed for professionals engaged in humanitarian or development activities, particularly those working (or planning to work) in high-risk or complex security environments. Participants learn how to improve their own and others' safety through discussion of real cases, exercises and demonstrations, and above all practical application of lessons in real-life field simulations.

Participants will include a dynamic mix of staff from NGO, civil society members, government actors and possibly others. In the interest of maximising participants learning experience, we would like to diversify the profiles of the participants. For this particular event, we intend on having Japanese NGO participants; (A) whose duty stations are from the “metropolis” area; (B) whose duty stations are in “other domestic locations”; and (C) whose duty station is in “overseas” location. For more details on qualifications, please refer to “participation qualification” section below.

For details on logistical arrangements and entitlements, please refer to “logistical arrangements and entitlements” section below.

Some of the topics this workshop will touch upon

- The current security environment for aid workers
- Emergency preparedness and centrality of protection
- Identifying and assessing security threats
- Assessing and mitigating risk, with a view to staying and delivering - operation continuity
- Office and residential security
- Threats associated with travel, crowds and mobs
- Weapons awareness: firearms, mines, UXOs and IEDs
- Hostage survival and reducing hostility and tension in others
- Prevention from sexual abuse and exploitation
- Stress management

Participation qualification

- This event will be conducted in the English language; thus applicants must be highly proficient in written and spoken English language
- Applicant must be able to participate in all three days (12-14 December) of the workshop
- Applicants must have minimum of one year of working experience in the related field
- **Other qualifications:**
 - (A) To qualify as an applicant from “metropolis” areas:
 - Your duty station must be located within 2hrs from “Hiroo metro station (地下鉄広尾駅)”, by local train (在来線)
 - (B) To qualify as an applicant from “other domestic” areas:
 - Your duty station must be located further than 2hrs from “Hiroo metro station (地下鉄広尾駅)”, by local train (在来線)
 - (C) To qualify as an applicant from “overseas” areas:
 - Your duty station should be in overseas location

Logistical arrangements and entitlements covered by organizers

To learn which categories; (A) metropolis; (B) other domestic; and (C) overseas, you qualify as, please refer to “participation qualification” section above.

	Metropolis	Other domestic	Overseas
Training fee/materials	Provided	Provided	Provided
Refreshments and lunches (12-14 Dec)	Provided	Provided	Provided
Local trains and buses from office/home to duty station	N/A	Provided	N/A
Local trains and buses in Tokyo	N/A	N/A	N/A
Long-haul trains/buses and airplanes	N/A	Provided	Provided
Accommodation in Tokyo	N/A	Provided	Provided
Daily allowance	N/A	N/A	N/A
Breakfasts and dinners	N/A	N/A	N/A

What you will gain from attending the workshop?

- A better understanding of contemporary risk management practices and how to apply these in your duty station and ensure continuity of the operation
- Knowledge of tools to better assess security risk, take steps to mitigate it, and respond to security incidents when they do occur
- Greater confidence in your ability to manage risk and respond to security issues in diverse situations
- Tools and methods for teaching SRM to others

How to apply and other details

If you are interested in attending this workshop, please fill out an online application form via the following link <https://goo.gl/forms/dFqwtvgfQzL4QQQF2>

Application deadline is Thursday, 9 November 2017.

If you have any question please contact us with a copy (cc.) to all three focal persons/points;

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